

APPLICATION TO RENT

All applicants 18 or older & co-signers must complete an application.

Tenant
Guarantor

Tenant/Guarantor Information

Last Name		First Name		M.I.	Social Security #
Date of Birth	Email Address		Home Phone		Cell Phone
Driver's License #	State Issued	Other ID If No Driver's License		Student ID # (if applicable)	

Current Residence

Street Address		City	State	Zip Code
Owner/Manager Name		Owner/Manager Phone	Reasons for Moving	

Additional Occupants (List all Occupants including children ages 17 and below)

Last Name, M.I., First	Relationship To Applicant

Employment

Present Occupation/Job Title	Employer Name	Supervisor Name	Supervisor Phone
Current Monthly Gross Income \$	Dates of Employment From: To:	Additional Sources of Income <i>(please describe and provide amount)</i>	

General Information & Rentable Items

Renting Parking? Y N	Make	Model / Year	Color	License #
Pet? Y N	Pet Breed	Are you a Smoker? Y N	Smoking is prohibited in ALL apartment buildings. Smokers are strongly advised NOT to rent from Hudson McDonald Properties.	

Emergency Contact Information

Emergency Contact	Phone Number	Email	Relationship to Applicant
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Desired Move-In Date	Applying for Apartment #	Building	Quoted Rent (office use only) \$
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Applicant represents that all above statements are true and correct and hereby authorizes verification of these items and credit report. Applicant agrees to furnish financial documentation to verify income.

Owner/Agent requires a payment of **\$40.00** to process each application. This payment is non-refundable.

Pursuant to California law you have tenant screening fee rights, including the right to a copy of your consumer credit report if one is obtained with your screening fee, a refund of any unused portion of the fee and a receipt of the costs of the screening.

Applicant Signature _____ Date _____

INCOME VERIFICATION

Tenant Guarantor
(All Guarantors Must Provide Income Verification)

To qualify for our apartments all applicants must be able to prove that their household has monthly income that is at least 3 times the monthly rent on the apartment for which they are applying. If applicants are unable to meet this qualification Guarantors can be used to apply for an apartment. The same income requirements apply for Guarantors. International students that do not have a Guarantor may submit their I-20 or J-1 with proof of sufficient funds. Accepted forms of income verification are specified below

Forms of Income Verification (please check necessary box and attach supporting documents)

- Most Recent Years W2 or 1040
- Two Most Recent Pay Stubs
- Bank Statements Totaling 3 Times Annual Rent
- Scholarships
- Grants
- Student Loan Information

We cannot begin the screening process until we have all of the above information and documents. Due to the sensitive nature of the documents we will shred all tax and income information once the screening process is completed.